

CARPENTRY WORKERS' BENEFIT PLAN OF B.C.

Administrative Bulletin #2

Effective Date: August 1, 2002

RETROACTIVE REPORTING OF WORKED HOURS BY SELF-EMPLOYED MEMBERS

Recently a situation arose where a self-employed plan member did not have the worked hours required for a benefit he was applying for. This member retroactively supplied "proof" of hours that he had worked for his own company.

We will not accept retroactive reporting of worked hours on behalf of employees who are self-employed through a company they directly or indirectly control or in which they or a close relative, such as a spouse, parent, sibling or child, have an interest (collectively a "Self-Employed Member").

In particular, any hours submitted on behalf of a self-employed member in close proximity to a claim will be scrutinized for irregularities. Retroactive payments to support a pending claim will be denied.

We reinforce that self-employed contractors must remit to the Carpenter Workers Fund for hours worked in any job classification, for each employee under jurisdiction of the B.C. Provincial Council of Carpenters, including themselves. Remittances are due the 15th of the month following the month the hours are worked. It is not permitted to self-pay while working in Union employment.

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